



Information Sheet for AY2016-2017

A. General Information

University Name: Tokyo University of Foreign Studies
Office in charge of international academic exchange: Student Exchange Division
Contact address: 3-11-1, Asahi-cho, Fuchu-shi, Tokyo, Japan, 183-8534

1. Contact information of incoming students:

Student Exchange Division
Study Abroad Team
short_exchange@tufs.ac.jp
Tel: +81-42-330-5182
Fax: +81-42-330-5189

2. Contact person of outgoing students:

Same as above

3. Term structure and tentative dates of academic year 2016-2017:

Spring semester (First semester): April 1, 2016 to July 11, 2016
Summer semester (Second semester): July 12, 2016 to August 5, 2016 (Intensive)
Fall semester (Third semester): October 3, 2016 to January 20, 2017
Winter semester (Fourth semester): January 23, 2017 to February 28, 2017 (Intensive)

* This schedule is subject to change.

B. Application

4. Deadline:

Spring Entry(First semester): November 30, 2015 Fall Entry(Third semester): March 31, 2016

5. Qualifications for incoming exchange students:

Undergraduate and Graduate (Other than Doctorate)

6. Length of the exchange period:

Full year or one semester (Students must attend at least either/ both Spring (1st) or/ and Fall (3rd) semester.

7. Application Information

http://www.tufs.ac.jp/english/intlaffairs/exchange_in/program/application.html



C. Scholarships

8. Scholarship Information:

http://www.tufs.ac.jp/english/intlaffairs/exchange_in/program/scholarship.html

<TUFS Scholarship Program>

Exchange students are qualified to apply for this program, but please note that not every student can be a recipient.

D. Courses

9. Course information

Website: http://www.tufs.ac.jp/english/intlaffairs/exchange_in/program/

http://www.tufs.ac.jp/english/intlaffairs/exchange_in/program/program01.html

When students to receive 24 credits from TUFS, students receive the completion certificate.

E. Accommodations

10. Dormitory

We try to offer all exchange students a room in one of our on-campus International Halls. However, in the rare case when there are no open rooms to accommodate students, they may have to reside in another international students' dormitory in the Tokyo area or find a private apartment on their own.

11. Accommodation fee (Campus Dormitory)

International Residence Hall No.1 ¥21,000 per month (Single room)

International Residence Hall No.2 ¥22,000 per month (Single room)

International Residence Hall No.3 ¥46,000 per month (Single room) plus key money (¥25,000)

12. The application deadline for housing is:

Spring Entry: November 30, 2015 Fall Entry: March 31

F. Language & Visa Requirements

13. Language requirements

English or Japanese

English: TOEFL - iBT71(PBT530, CBT197), IELTS - 6.0, Cambridge CAE - Grade C, and Cambridge CPE - Grade C

Japanese: Level N2 (Level N1 preferred) of Japanese Language Proficiency Test

14. Visa requirements

Student Visa

Students need to send required documents when they apply for our exchange program. Detailed information is instructed in the application web-site.



G. Others

16. Work

You may work no more than 28 hours a week in the event that you receive permission from the Immigration Office before you start. During long holidays, the limit is eight hours per day.)

17. Health facilities/insurance provided on campus

Health Care Services Center on campus is available.

Exchange Students need to join the National Health Insurance Program. With this insurance, you will pay only 30% of the total medical expenses.

18. Living Costs

Textbooks/ Stationery	20,000yen/ semester
Food	30,000yen/ month
National Health Insurance	1,100yen/ month
Accommodation	Dormitory on campus ¥21,000-¥46,000month
Utilities	10,000yen/ month

19. Other Information

- Tokyo University of Foreign Studies
<http://www.tufs.ac.jp/english/>
- TUFS Exchange Program
http://www.tufs.ac.jp/english/intlaffairs/exchange_in/program/
- TUFS Web Syllabus (Japanese)
<http://syllabus.tufs.ac.jp/syllabus/index.php>
- JASSO Study in Japan
<http://www.g-studyinjapan.jasso.go.jp/>
- Ministry of Education, Culture, Sports, Science and Technology- Japan
Monitoring information of environmental radioactivity level
<http://radioactivity.nsr.go.jp/en/>
- Tokyo Fire Department
<http://www.tfd.metro.tokyo.jp/eng/index.html>
<http://www.tfd.metro.tokyo.jp/eng/earthquakes.html>